

Small Quantity Waste Generator Contingency Plan

Facility Name: _____

Facility Address: _____

Business Phone Number: _____

EMERGENCY COORDINATOR/CONTACT PERSON available 24 hours a day to assist emergency response personnel

Primary

Name: _____

Email: _____

Phone Number: _____

Secondary

Name: _____

Email: _____

Phone Number: _____

All containers of hazardous materials and hazardous wastes are to be **properly labeled** at all times. These containers are to be stored closed to prevent spillage and/or contamination. Facility shall be maintained and operated to minimize the possibility of fire, explosion, or sudden release of a hazardous material/hazardous waste.

IN THE EVENT OF A SPILL, notify the emergency contact immediately and prepare to implement the evacuation plan if necessary. If the spill is small follow the Safety Data Sheet guidelines for spill/releases. Take every precaution to avoid personal contact with the substance. The hazards of the spilled substance shall be considered, and the appropriate safety and personal protection equipment used (gloves, eye protection, respirator, etc.). All contaminated absorbent materials shall be stored in closed labeled containers and disposed of in accordance with all federal, state, and county requirements.

LARGER SPILLS/RELEASES Require Immediate Notification of:

Fire / Police - Phone number: 911
National Response Center - Phone number: 1-800-424-8802
Cal OES - Phone number: 1-800-852-7550
Riverside County CUPA - 951-358-5055
Hazardous Waste Contractor _____

Follow Release Reporting Guidelines handout located on our website at: www.rivcoeh.org

Immediately discontinue any action which caused release and avoid contact with the substance. Attempt to contain the release with absorbent or other spill control material only if it is safe to do so. Evacuate if necessary and meet at the designated staging area as depicted on the evacuation diagram. Cleanup should only be conducted by specially trained employees or a licensed hazardous waste cleanup contractor.

See attached site map with evacuation routes, staging areas, location of fire extinguishers, and spill control materials.

**HAZARDOUS WASTE SITE MAP WITH EVACUATION ROUTE, STAGING AREAS,
LOCATION OF FIRE EXTINGUISHERS, AND SPILL CONTROL MATERIALS.**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1															1
2															2
3															3
4															4
5															5
6															6
7															7
8															8
9															9
10															10
11															11
12															12
13															13
14															14
15															15
16															16
17															17
	(Building Front)														
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
BUSINESS NAME											DATE				
ADDRESS							CITY				ZIP				