



County of Riverside  
DEPARTMENT OF ENVIRONMENTAL HEALTH

(888) 722-4234 • rivcoeh.org

Department of Environmental Health

P.O. Box 7909

Riverside, CA 92513-7909

District # \_\_\_\_\_

PR# \_\_\_\_\_

PE# \_\_\_\_\_

SR# \_\_\_\_\_

EHS \_\_\_\_\_

Tier 1/Tier 2 \_\_\_\_\_

OCR# \_\_\_\_\_

**APPLICATION TO OPERATE A FOOD FACILITY**

Riverside County Code 4.52 and the California Health and Safety Code

THIS APPLICATION IS FOR:    ☐ NEW OPERATION    ☐ RE-OPENING A CLOSED FACILITY  
   ☐ ANNUAL RENEWAL    ☐ CHANGE OF OWNERSHIP

NAME OF OWNER: \_\_\_\_\_

FACILITY NAME: \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PREVIOUS NAME OF ESTABLISHMENT AT THIS LOCATION (IF ANY): \_\_\_\_\_

DATE YOU PLAN TO OPEN: \_\_\_\_\_ DID YOU OPERATE THIS BUSINESS LAST YEAR? \_\_\_\_\_

**FOOD FACILITY PERMITS:**

FOOD FACILITY TYPE	1-2,000 sq.ft.	2,001-5,999 sq.ft.	6,000 or more sq.ft.
<input type="checkbox"/> FOOD MARKET .....	\$714	\$1,076	\$1,498
<input type="checkbox"/> RESTAURANT .....	\$763	\$1,150	\$1,536
<input type="checkbox"/> BAR .....	\$763	\$1,045	\$1,455
<input type="checkbox"/> 100% PRE-PACKAGED .....	\$572	\$861	\$1,197

- |   |       |   |       |
|---|-------|---|-------|
| <input type="checkbox"/> 100% PRE-PACKAGED NON PHF – LESS THAN 300 SQ FT .....                        | \$256 | <input type="checkbox"/> MICRO MARKET .....                           | \$246 |
| <input type="checkbox"/> ADDITIONAL FOOD OPERATIONS WITHIN A FOOD FACILITY .....                      |       | <input type="checkbox"/> FARM STAND .....                             | \$291 |
| <input type="checkbox"/> PRODUCE STAND .....  | \$389 |   |       |
| <input type="checkbox"/> COMMISSARY .....   |       |   | \$649 |
| <input type="checkbox"/> NON-PROFIT SEASONAL SNACK BAR .....  |       |   | \$156 |
| <input type="checkbox"/> RESTRICTED FOOD SERVICE (B&B WITH 20 ROOMS OR LESS - # OF ROOMS _____) ..... |       |   | \$397 |
| <input type="checkbox"/> HOLIDAY OPERATION (OPERATES 30 TO 45 DAYS) .....                             |       |   | \$132 |
| <input type="checkbox"/> VENDING MACHINES .....   |       | (# MACHINES _____) X \$78 EACH = \$ _____                             |       |
| <input type="checkbox"/> CERTIFIED FARMERS MARKET .....   |       |   | \$522 |
| <input type="checkbox"/> HOTEL/MOTEL – 100% PREPACKAGED .....   | \$276 | <input type="checkbox"/> HOTEL/MOTEL – LIMITED FOOD PREPARATION ..... | \$545 |
| <input type="checkbox"/> PUBLIC/PRIVATE SCHOOL .....  | \$469 | <input type="checkbox"/> SCHOOL - EXTENSIVE FOOD PREPARATION .....    | \$940 |
| <input type="checkbox"/> SENIOR NUTRITION SITE .....  |       |   |       |
| <input type="checkbox"/> CHARITABLE NON-PROFIT FACILITY – NON-PROFIT # _____                          |       |   |       |

Limited and extensive food preparation categories will be determined by this Department. Please be advised that Food Handler Certificates are required for all employees of food facilities located in Riverside County.

AN ENVIRONMENTAL HEALTH PERMIT APPROVED BY A REPRESENTATIVE OF THIS DEPARTMENT IS REQUIRED BEFORE OPENING A NEW OR CLOSED FOOD FACILITY. YOU ARE **NOT AUTHORIZED** TO OPERATE UNTIL ALL APPROVALS HAVE BEEN OBTAINED. IN THE EVENT THE PERMIT IS NOT APPLIED FOR OR IS NOT RENEWED WITHIN THIRTY (30) DAYS OF THE DATE OF THE OPENING OF THE FOOD FACILITY OR THE EXPIRATION DATE OF THE PERMIT, A PENALTY FEE OF 20% WILL BE ADDED TO THE PRICE OF THE PERMIT. IF THE PERMIT IS NOT APPLIED FOR OR NOT RENEWED WITHIN SIXTY (60) DAYS OF THE DATE OF OPENING OR THE EXPIRATION DATE OF THE CURRENT PERMIT, A PENALTY FEE OF 100% WILL BE ADDED TO THE PRICE OF THE PERMIT. PERMITS ARE NOT REFUNDABLE OR TRANSFERABLE.

I HEREBY APPLY FOR A RECEIPT/PERMIT, WITH APPROPRIATE FEES INCLUDED, TO OPERATE THE ABOVE FOOD FACILITY IN THE COUNTY OF RIVERSIDE.

DATE: \_\_\_\_\_ OWNER/OPERATOR: \_\_\_\_\_  
SIGNATURE \_\_\_\_\_ DRIVERS LICENSE# / EXP. DATE/DOB \_\_\_\_\_

FACILITY TELEPHONE: \_\_\_\_\_ OWNER TELEPHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

WEBSITE ADDRESS: \_\_\_\_\_

COUNTY NOTES:

\_\_\_\_\_  
\_\_\_\_\_