



DEPARTMENT OF ENVIRONMENTAL HEALTH County of Riverside

INFORMATIONAL BULLETIN NO. 68-95-DES

DISTRICT ENVIRONMENTAL SERVICES DIVISION

FOR-PROFIT FOOD VENDORS OPERATING AT A COMMUNITY EVENT FOR THE BENEFIT OF A NONPROFIT ORGANIZATION

The California Health and Safety Code allows “for-profit” retail food vendors to operate without a food facility permit.

- At events that occur not more than 3 days in a 90 day period for the benefit of a nonprofit organization as noted in Section 113789 (c)(4).
- This section applies to for-profit entities that donates or sells food for the benefit of a non-profit association.
- The for-profit entity may receive recognition for participating in an event, but no monetary benefit may be received.

To request an exemption from permitting and fees, the for-profit vendor must complete and submit the following two documents to this department at least 10 business days prior to the event:

- “Declaration of For Profit Food Vendor” (Attachment I)
- “Sponsoring Nonprofit Association Declaration.” (Attachment II) The Non-Profit organization is required to provide proof of non-profit status.

Acceptable documents include:

1. Articles of Incorporation as a nonprofit organization.
 - Provided by the Secretary of State
2. IRS letter showing organization to be tax exempt.
 - Provided by Internal Revenue Service
3. State Franchise Tax Board letter showing organization tax exempt status.
 - Provided by the Tax Franchise Board
4. Certificate of Registration with the State Registry of Charitable Trusts.
 - Provided by the State Registry of Charitable Funds
5. Statement of Accountability.
 - A statement from the nonprofit organization stating how the funds are disbursed and amount of overhead expenses.

Retail food vendors are recommended to contact the Department of Environmental Health for guidance to help insure healthful, sanitary and safe conditions for members of the public attending the event. A vendor should refer to the Temporary Food Facilities Operator’s Guide, available online at www.rivcoeh.org, for recommended set-up and procedures.

*Document available in an alternate format upon request

OFFICES IN: RIVERSIDE, BLYTHE, CORONA, HEMET, INDIO, MURRIETA AND PALM SPRINGS

For more information call (888) 722-4234

Department Web Site – www.rivcoeh.org

ATTACHMENT I

DECLARATION OF FOR-PROFIT FOOD VENDOR

This declaration is to affirm that _____
(Name of for-profit food vendor)

is requesting exemption from the State Law requirements for a food facility permit under the provision of Section 113789 (c)(4) of the California Health and Safety Code, and will be giving or selling food at:

Name of Event: _____

Address or Location of Event: _____

City: _____ Zip: _____

Date(s) of Event: _____

For the benefit of: _____
(Name of Sponsoring Nonprofit Association)

I certify that the above is true and correct to the best of my knowledge and belief. I further certify under penalty of perjury that the above named for-profit food vendor will receive no monetary benefit other than that resulting from recognition from participating in the event.

Name of For Profit Food Vendor: _____
(Please Print)

Phone: () _____ e-mail: _____

Address: _____

City: _____ Zip: _____

CA Driver's Lic. #: _____ Date of Birth: _____

Operator's Signature: _____ Date: _____

Title: _____

ATTACHMENT II

SPONSORING NONPROFIT ASSOCIATION DECLARATION
(TO BE COMPLETED ON THIS FORM OR ON NONPROFIT ASSOCIATION LETTERHEAD)

Date: _____

County of Riverside
Community Health Agency
Department of Environmental Health
4065 County Circle Drive
Riverside, CA 92503

This is to advise you that _____ will be sponsoring
(Name of Nonprofit Association)
and receiving the benefit from the following for-profit food vendor(s) which will be giving or selling food
at:

Name of Event: _____

Address or Location of Event: _____

City: _____ Zip: _____

On the following date(s): _____

List all for-profit food vendors giving or selling food (attach separate sheet if necessary):

Vendor Name:	Owner Name:	Phone Number:	E-Mail Address:

It is our belief that the for-profit food vendor will receive no monetary benefit other than that resulting from recognition from participating in the event. A copy of a document showing our nonprofit status is attached to this letter.

Sincerely,

(Name)

(Date)

(Title)

(Phone number)

(E-Mail Address)