



DEPARTMENT OF ENVIRONMENTAL HEALTH
County of Riverside

INFORMATIONAL BULLETIN NO. 1-91-DES

DISTRICT ENVIRONMENTAL SERVICES DIVISION

PERMIT FEES FOR COMMUNITY EVENTS

All food vendors are required to obtain an **Environmental Health Permit** to sell food and drinks at a community event. A community event is defined as any event that is of civic, political, public or educational nature, including state and county fairs, city festivals, circuses and any similar public gathering approved by the local enforcement agency.

In addition to the permit issued to each food vendor participating in a community event, a permit must be obtained by the person or organization responsible for the event (Event Organizer permit). Persons organizing the event must ensure all food vendors comply with all laws and requirements. All permits must be obtained at least two weeks before the event. Failure to obtain a permit two weeks prior to the event may result in additional fees being charged or no permit being issued.

THE EVENT ORGANIZER HAS TWO OPTIONS TO OBTAIN COMMUNITY EVENT PERMITS:

A Community Event that occurs for 3 days or less within a 90 day period is considered an Occasional Event.

A Community Event that occurs for 4-25 days within a 90 day period is considered a Temporary Event.

Option 1: GROUP PERMIT FEES: - The event organizer obtains a group permit that covers all the food vendors. *The event organizer permit fee (\$) may be waived with this option if the permit is obtained at least 2 weeks prior to the event.*

Number of Vendors	Occasional Events	Temporary Events
1-5	\$193.00	\$628.00
6-10	\$307.00	\$1176.00
11-15	\$420.00	\$1724.00
16-20	\$533.00	\$2,272.00
21-25	\$646.00	\$2,820.00
26-30	\$760.00	\$3,369.00
31-35	\$874.00	\$3,916.00
36-40	\$987.00	\$4,464.00
41-45	\$1,100.00	\$5,013.00
46-50	\$1,213.00	\$5,561.00
51-55	\$1,327.00	\$6,109.00
56-60	\$1,441.00	\$6,657.00
61-65	\$1,554.00	\$7,205.00
66-70	\$1,667.00	\$7,754.00
71-75	\$1,780.00	\$8,301.00
76-80	\$1,894.00	\$8,849.00
81-85	\$2,008.00	\$9,398.00
86-90	\$2,121.00	\$9,946.00
91-95	\$2,234.00	\$10,494.00
96+	\$2,348.00	\$11,042.00

OFFICES IN: RIVERSIDE, BLYTHE, CORONA, HEMET, INDIO, MURRIETA AND PALM SPRINGS

For more information call (888) 722-4234

Department Web Site – www.rivcoeh.org

Option 2: INDIVIDUAL VENDOR PERMIT FEES: - Each individual food vendor is responsible for obtaining their own permits. In addition, the event organizer must also purchase a separate permit. The individual food vendor cannot obtain a permit until the event organizer permit is secured and has provided this Department a list of vendors the organizer will be allowing to participate in the event. (Note: Vendors not on organizers list will not be sold a permit).

Facility Type	Occasional Event	Temporary Event
Food Booth	\$96.00	\$196.00
100% Prepackaged Food Booth	\$60.00	\$106.00
Stationary Mobile Food Facility	\$76.00	\$138.00

Additionally the following are fees that the Event Organizer will pay.

Event Organizer Permit Fees	
1-5 Food Vendors	\$322.00
6-10 Food Vendors	\$595.00
11-15 Food Vendors	\$869.00
16-20 Food Vendors	\$1143.00
21-25 Food Vendors	\$1416.00
26-30 Food Vendors	\$1690.00
31-35 Food Vendors	\$1963.00
36-40 Food Vendors	\$2236.00
41-45 Food Vendors	\$2510.00
46-50 Food Vendors	\$2783.00
51+ Food Vendors	\$3057.00

*Note: Additional approvals may be required by other agencies. It is the responsibility of the organizer/vendors to comply with all requirements. Contact local government offices, including Fire Department and City or County Planning Department for more information.

*Note: If you have any further questions regarding community events, permit fees or requirements, please contact your local Environmental Health office.

*Document available in an alternate format upon request