



County of Riverside
DEPARTMENT OF ENVIRONMENTAL HEALTH

www.rivcoeh.org

MFF PERMIT CHECKLIST

The following information must be provided annually for mobile food facilities, as indicated, before a permit will be issued:

- Commissary agreement letter (permit category 2-5)
- Commissary schedule (permit category 2-5)
- Written operational procedures (permit category 4, 5)
- Menu/listing of all foods offered from mobile food facility (permit category 4, 5)
- Route sheet or proof of other Department approved reporting/tracking method (permit category 4, 5)
Other: _____
- Food Manager/Food Handler Certificates _____ (permit category 4, 5)
of employees
- Restroom agreement letter for any selling locations facility is at for longer than 1 hour (permit category 5)
- Valid driver's license for all proposed drivers (permit category 1, 3, 4, 5)

_____ NAME EXP. DATE	_____ DRIVER'S LICENSE #
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_____ NAME EXP. DATE	_____ DRIVER'S LICENSE #

- Vehicle registration (permit category 1, 3, 4, 5)
- Business liability insurance naming Riverside County as an "additional insured" (permit category 5)
- Fresh water tank testing (all units with water tanks) – bacteriological results from an accredited laboratory indicating no presence of coliform or E.coli bacteria
- Viable plan submitted for waste grease and/or trash disposal (permit category 4, 5)

I, _____, certify by initialing below that I shall comply with the following items:
(PRINT NAME)

INITIAL Mobile food facility is stored at the approved commissary daily (permit category 1-5)

INITIAL Water for food facility is solely from a potable water source at my designated approved commissary (all units with water tanks)

INITIAL Conspicuous trash receptacle provided within 20 feet of the mobile food facility when in operation (permit category 4, 5)