



County of Riverside
DEPARTMENT OF ENVIRONMENTAL HEALTH

www.rivcoeh.org

REQUEST FOR RECORDS
Land Use & Water Resources

PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 6254 (F), RECORDS OF PENDING INVESTIGATION AND INFORMANTS NAMES, ADDRESSES AND TELEPHONE NUMBERS WILL NOT BE RELEASED.

REQUESTS WILL BE PROCESSED WITHIN TEN (10) BUSINESS DAYS PER CALIFORNIA GOVERNMENT CODE, SECTION 6256.

Send completed form to one of the addresses or faxes below:

Western Riverside County
3880 Lemon Street, Suite 200
Riverside, California, 92501
Phone: (951) 955-8980
Fax: (951) 955-8988
Email: landuse@rivco.org

Eastern Riverside County
47-950 Arabia St., Suite A
Indio, CA 92201
Phone: (760) 863-7570
Fax: (760) 863-7013

Form with fields: YOUR NAME, DATE, MAILING ADDRESS, PHONE, CITY, STATE, ZIP, EMAIL ADDRESS, INFORMATION REQUESTED, SITE ADDRESS, APN, CITY, ZIP.

THIS FORM IS FOR ACQUISITION OF ANY EXISTING RECORDS. ANY CONSULTATION IN REFERENCE TO THESE RECORDS MAY BE SUBJECT TO A CONSULTATION FEE (PURSUANT TO RIVERSIDE COUNTY ORDINANCE 640)

Signature

Date

Cash and/or credit cards are the only accepted form of payment for records requests.

FOR OFFICE USE ONLY

PROCESSING AND REPRODUCTION FEES FOR RECORDS RESEARCHED MUST BE PAID UPON RECEIPT OF RECORDS AS FOLLOWS:

Form for office use only containing fee calculation (EACH PAGE @ \$ 0.10, TOTAL NO. OF PAGES) and signature fields (REVIEWED BY, RECORDS RECEIVED BY, TITLE, DATE).