



County of Riverside
DEPARTMENT OF ENVIRONMENTAL HEALTH

www.rivcoeh.org

ORGANIZED CAMP SELF-INSPECTION CHECKLIST

The requirements applicable to organized camps, including operating requirements and pertinent documentation, are listed below. The relative code section from California Code of Regulations is indicated in bold numbering. This checklist can help you review your operation and documentation to ensure your camp is ready for an environmental health inspection.

Check the YES box if you meet the requirements.	COMPLIES		
Documentation must be available on-site for review by your inspector.			
CAMP OPERATION AND ACCREDITATION :	YES	NO	N/A
1. Intent to operate a camp submitted 30703(a)			
2. Notice to construct, expand facilities, or change operations submitted 30703(b)			
3. ACA accreditation or written operating procedures for organized activities 30704(a), 30704(b)(1)			
FACILITY/GROUNDS:	YES	NO	N/A
4. Vector control plan implemented 30736			
5. Natural swimming facility plan 30741(a)			
6. Every building and structure is in good repair, safe, and clean 30722(a)			
7. Current water quality test results available 30710(b)(4)			
SUPERVISION - HEALTH:	YES	NO	N/A
8. Recorded health history for campers and staff 30750(a)			
9. Signed statement by parent or guardian for medical treatment 30750(b)			
10. Health Supervisor present when campers are present 30700(f), 30750(c)			
11. Medical logbook maintained and available 30750(f)			
12. Written health care plan implemented 30750(i)			
13. Physician is either on-site or on-call when campers are present 30750(e)			
SUPERVISION - SAFETY:	YES	NO	N/A
14. Camp Director provided (at least 25 yr. old <i>and</i> two seasons of experience) 30700(d), 30751(a)			
15. Written statement that background checks for director and counselors completed 30704(c), 30751(a)			
16. Aquatics Supervisor provided to supervise the aquatic program 30700(a), 30741(d)(1) (At least 18 yr. old <i>and</i> Red Cross or YMCA Lifeguard-Certified)			
17. Lifeguards 1:25 ratio with proper certification 30741(d)			
18. Counselors 1:10 ratio (at least 18 yr. old or high school graduate) 30751(b)			
19. Staff trained in first aid and CPR 30751(c)			
20. Emergency plans documented for implementation and training are available 30753(a)			
21. Site plan for evacuation, vehicular traffic and communication methods 30753(b)			
FOOD FACILITY AND POOL/SPA FACILITIES:			
Reference the <i>Food Facility Self Inspection List</i> and <i>Pool Self Inspection Checklist</i> for more information			