

ADMINISTRATIVE CITATION APPEAL

If you wish to contest this citation, you must file this request for Administrative Appeal with the Environmental Health Department within twenty (20) days of the issuance date. Failure to file this request within this time period shall constitute a waiver of your right to appeal the administrative citation.

Failure to respond or correct violation(s) will result in a penalty increase. Further legal proceedings may be undertaken resulting in a lien on your property for penalties, the costs of enforcement and collection, including attorney fees.

I HEREBY REQUEST AN ADMINISTRATIVE REVIEW OF THIS CITATION.

X _____
Signature Date Citation Number

Please make a copy of this request for your records, and mail this form to:

**COUNTY OF RIVERSIDE
DEPARTMENT OF ENVIRONMENTAL HEALTH
CITATION PROCESSING CENTER
P.O. BOX 7275
NEWPORT BEACH, CA 92658-7275**

Please write a brief statement explaining your interest in these proceedings:

Please write a brief statement of the material facts which support your contention that no administrative penalty should be imposed or that an administrative penalty of a different amount is warranted:

Please write the address and phone number at which you agree to receive notice of any additional proceedings:

